

WAWASEE COMMUNITY SCHOOL CORPORATION
Regular School Board Meeting Minutes
Wawasee High School Warrior Room
March 8, 2022, 5:30 P.M.

An Executive Session was held in the Wawasee High School Commons Staff Lunchroom at 4:30 p.m. on Tuesday, March 8, 2022. I.C. 5-14-1.5-6.1(b)(9) To discuss job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. I.C. 5-14-1.5-6.1 (b)(2)(B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, "litigation" includes any judicial action or administrative law proceeding under federal or state law. I.C. 5-14-1.5-6.1(b)(1)(D) For discussion of strategy with respect to a real property transaction including: (i) a purchase; (ii) a lease as lessor; (iii) a lease as lessee; (iv) a transfer; (v) an exchange; or (vi) a sale, by the governing body up to the time a contract or option is executed by the parties. This clause does not affect a political subdivision's duty to comply with any other statute that governs the conduct of the real property transaction, including IC 36-1-10 or IC 36-1-11.

The board by its signatures affixed below does affirm that the purpose of the Session was for the discussion of a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. It was used to discuss the initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, "litigation" includes any judicial action or administrative law proceeding under federal or state law. It was also used to discuss a real property transaction.

Those board members and central office staff present:

Don Bokhart, President	Steve Troyer, Superintendent
Mike Wilson, Vice President	Shelly Wilfong, Assistant Superintendent
Rebecca Linnemeier, Secretary	James Flecker, Director of Finance and Legal Services
Andy Cripe, Board Member	
Rob Fisher, Board Member	

Mr. Don Bokhart welcomed everyone and called the meeting to order at 5:31 p.m.

Milford School Students led the Pledge of Allegiance and The Vision Statement.

Mr. Don Bokhart led the Invocation.

Mr. Don Bokhart asked if there were any Patron Comments. Mr. Rich Rhodes wanted to remind us that Harry J. Michael would be 100 years old this Sunday. Mr. Rhodes would like to name the Wawasee High School Football Field after Harry J. Michael.

Milford School was the School Report of the month. Principal Chris Gerbers introduced Mrs. Sarah Wegener and a few of her Publication Class/Media students. This class teaches students how to use social media responsibly, how to get along and work with each other positively. The class also publishes Newsletters, alternating Milford Middle School and Elementary School each week. The students report on sports, highlight staff members, upcoming events and programs. Mrs. Peg Zimmerman brought some of her Leadership Class students. The Leadership students have formed Reading Buddies with the elementary age students, meeting to read every week. The group also had a Christmas Shop, selling \$1 items for students to purchase for gifts. The group also wrapped the items. All proceeds from this shop went to Riley Children's Hospital. The Leadership class also completes service projects, like leaf raking and cleaning up around town. Milford Staff started a Book Club that several teachers and staff members have joined. This is voluntary professional development time that leads to great conversations on a variety of levels and aspects.

Mrs. Rebecca Linnemeier moved to accept the Good News Items. Mr. Andy Cripe second the motion. The

Mr. Andy Cripe moved to accept the Grouped Action Items. Mr. Mike Wilson seconded the motion. The motion carried 5-0. Grouped Action Items included:

- a. Approval of Minutes
 - 1) Regular Board Meeting – February 8, 2022
- b. Support Services Personnel Recommendations
- c. Certified Personnel Recommendations
- d. Claims

Support Services Personnel Recommendations

Employment

- Chris Gerbers is recommending Tabitha Frasure as an 8 Hour Milford School Custodian. This position is effective as of March 7, 2022.
- Brent Berkeypile is recommending Amber Hollingsworth as a 5.75 Hour WMS Paraprofessional. This position is effective as of February 23, 2022.
- Lee Snider is recommending Pamela Hollowell as a 5.75 Hour North Webster Functional Skills Paraprofessional. This position is effective as of February 21, 2022.
- Jennifer Phillips is recommending Kachelle Robinson as a Wawasee Early Learning Center Paraprofessional. This position is effective as of February 22, 2022.
- Chris Gerbers is recommending Candy Slone as a 5.75 Hour Milford School Special Education Paraprofessional. This position is effective as of February 23, 2022.
- Jessica Murray is recommending Kylie Weist as a 3 Hour Wawasee High School Cafeteria Worker. This position is effective as of February 14, 2022.

Transfers

- Lee Snider is recommending the Transfer of Anthony (AJ) Hurd from a Wawasee High School Custodian, to the Head Custodian of North Webster Elementary. This Transfer is effective as of February 21, 2022.

Resignation

- JoAnne Rewolinski has submitted her Letter of Resignation as a 5 Hour North Webster Elementary Intervention Paraprofessional. This Resignation is effective as of April 29, 2022.
- Kaitlyn Sparkman has submitted her Letter of Resignation as an 8 Hour Wawasee Early Learning Center Paraprofessional. This Resignation is effective as of February 28, 2022.

Retirement

- Kathy Martin has submitted her Letter of Retirement as a Syracuse Elementary Prime Time Paraprofessional. Her Letter of Retirement is effective May 26, 2022.
- Judy Thomas has submitted her Letter of Retirement as a Wawasee High School Guidance Office Administrative Assistant. Her Retirement is effective July 15, 2022.

Certified Personnel Recommendations

Employment

- Brent Berkeypile is recommending Taylor Jacobs as a Temporary Wawasee Middle School 7th Grade English/Language Arts Teacher. This position is effective as of February 28, 2022.

Retirement

- Jill Shock has submitted her Letter of Retirement as a Syracuse Elementary Teacher. This

Mr. Rob Fisher moved to accept Additional Action Items a-d. Mr. Mike Wilson seconded the motion. The motion carried 5-0. Additional Action Items a-d included:

- a. Financial Report – Mr. James Flecker presented the Financial Report.
- b. Approval of the Advance Planning Solutions “Your Money line”. This program will help provide financial wellness for all of our employees. It will help with budgeting and help put together and follow a financial plan. This is a unique tool for us to offer to our employees. We would like to try this for a year and see how it has helped.
- c. Approval of the Ricoh Fleet Agreement. Mr. Flecker presented the agreement for copiers which we used a state approved program and should save us up to \$2,000 per month.
- d. An Internal Control Manual was presented by Mr. Flecker. We have a financial audit coming up and every school needs to have this information.

Mr. Rob Fisher moved to accept Additional Action Items e, f, and g. Mrs. Rebecca Linnemeier seconded the motion. The motion carried 5-0. Additional Action Items e, f, and g included:

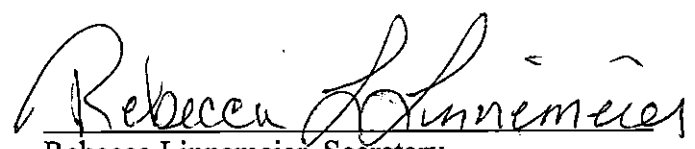
- e. FEV Tutoring Proposal – With the shortage and high demand of tutors, we would like to offer an online, one-on-one option for our students. 100 hours were purchased. We may purchase more, if we see this is a worthwhile program. This is a Grade 3-5 program that happens during the school day, so there is no need for students to stay after school.
- f. Four County Services – This is a clinical service to offer our students and parents, as an option to the Bowen Center Services. They also will provide mental health support for our staff.
- g. Approval of Out-Of-State/Overnight Trips
 1. Wawasee High School – Culinary Arts – Indianapolis, Indiana
 2. WHS, WMS and Milford Middle Schools – Robotics Teams – Indianapolis, Indiana

Mr. Jim Best presented a Transportation Report. Each bus will have a student helper on the bus. These students will help with bus evacuations. Students interested will have to have parent permission and will be trained on what to do in emergencies. The drivers have new mailboxes in the Transportation Office to help with getting paperwork and important documents to them. At the end of the 2021-22 School Year, all of the white mini buses will be housed at the Transportation Office. This is where they are fueled after every trip, so this seems to be a natural place to keep them. A one drop off, one pick up will also be implemented next year. This means no more modifying drop off or pick up locations, like one week at this home, the next week at another, etc. Right now there are 574 students with modified schedules and we can't possibly expect our drivers to know where kids go all of the time. And, in the case of an emergency, the correct drop off location would be known. This is imperative to the safety of our students. Mr. Best would like to see us hire one bus driver to relieve overcrowding at Milford and will need one special population bus driver to replace a retirement position at the beginning of next school year.

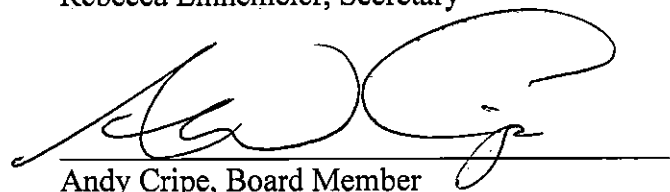
The Learning Report was presented by Dr. Shelly Wilfong. Dr. Wilfong reported on the NWEA Scores. We have intervened with strategic support, and met students at their current level and we have recognized that one size does not fit all. Moving forward, we have identified that we need to embed more Science of Reading strategies in our instruction, planned a refresher on the resources and materials of our current K-8 math curriculum and discussed additional supports from outside agencies on addressing emotional and behavioral issues that are barriers to student success.

In the Superintendent's Report, Dr. Troyer reported that COVID protocols have changed and we are no longer contact tracing and not doing any reporting of data.

In Other Items, Mr. Bokhart reminded the board of the Spring ISBA Regional Meeting on April 28th at Custer's in Plymouth



Rebecca Linnemeier, Secretary



Andy Cripe, Board Member



Rob Fisher, Board Member